

**BY ORDER OF THE COMMANDER
30TH SPACE WING**

AIR FORCE MANUAL 23-110V2PT13

30TH SPACE WING

Supplement 1

5 APRIL 1999

Supply

**STANDARD BASE SUPPLY CUSTOMERS'
PROCEDURES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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AFMAN 23-110, Vol 2, Pt 13, 1 January 1999, is supplemented as follows:

SUMMARY OF REVISIONS

Changes AFM 67-1 references to AFMAN23-110. Deletes all references to Base Service Store procedures. Authorizes bench stock customers with access to the SBSS to process their own bench stock issues. Corrects organizational titles in the DRMO document serial number table.

1.10.3.1. To designate equipment custodians use 30 SW Form 604, Designation of Property Custodian

2.4.1. The Daily Document Register (D04) will be prepared and distributed in three copies, all to the organization. Document Control (30 SUPF/LGSPD) will access the D04 via the Local Area Network (LAN).

2.5.3. Document Serial Numbers: Organizations transferring property directly to DRMO are required to use the following assigned control numbers:

ORGANIZATION	OFFICE SYMBOL	CONTROL NBR
30 SPACE WING	30 SW/CC	A001-A999
WESTERN RANGE	SMC/CW-OLA	B001-B999
30 TRANSPORTATION SQ	30 TRNS/LGT	C001-C999
RESERVED		D001-D999
30 OPERATIONS SUPPORT SQ	30 OSS/CC	E001-E999
30 RANGE SQ	30 RANS/CC	F001-F999
2ND SPACE LAUNCH SQ	2 SLS/CC	G001-G999

ORGANIZATION	OFFICE SYMBOL	CONTROL NBR
RESERVED		H001-H999
30 WEATHER SQ	30 WS/CC	I001-I999
76 HELICOPTER FLIGHT	76 HF/LG	J001-J999
30 MISSION SUPPORT SQ	30 MSS/CC	K001-K999
30 SERVICES SQ	30 SVS/CC	L001-L999
30 COMMUNICATIONS SQ	30 CS/CC	M001-M999
30 SECURITY FORCES SQ	30 SFS/CC	N001-N999
30 CIVIL ENGINEERING SQ	30 CES/CC	P001-P999
30 CIVIL ENGINEERING SQ	30 CES/CEC	Q001-Q999
14 AIR FORCE	14 AF/CC	R001-R999
381 TRAINING GROUP	381 TRG/CC	S001-S999
PHOENIX MGT, SBSS	30 SUPF/LGSM	T001-T999
HQ OGDEN ALC/OL	00 ALC/OL/LMSV	U001-U999
DEFENSE COMMISSARY/DECA	DECA	V001-V999
DET 1, 1810 COMM SQ	AFELM DET 1, 1810 LCO	W001-W999
RESERVED		X001-X999
RESERVED		Y001-Y999
ITT	ITT	Z001-Z999
30 CONTRACTING SQ	30 CONS/LGCA	AA01-AA99
MID WEST ENVIRONMENTAL	MID WEST ENVIRONMEN- TAL	BB01-BB99
MCA ENGINEERS INC.	MCA/LBSS	CC01-CC99
30 CES (HOUSING)	30 CES/CEH	DD01-DD99
VAFB TRACKING STATION	VAFB TRACKING STA- TION	EE01-EE99
576 FLIGHT TEST SQ	576 FLTS/CC	GG01-GG99

3.7.1. NOTE: Customers with connectivity to the SBSS will process their own bench stock issues (TRIC 1BS). The Bench Stock Support Section will process 1BS issue requests for organizations that do not have SBSS connectivity.

3.7.4. Emergency bench stock fills will be called in to the Bench Stock Support Section.

4.6.2.8. (Added): All uniform clothing items recovered from discharged airmen will be processed directly to DRMO. (NOTE: Uniform clothing items are those articles of clothing issued to individuals upon entering basic training, i.e., battle dress uniforms, field jackets, combat boots, etc. Specifically excluded from direct turn-in to DRMO are clothing items purchased from the Individual Equipment Unit or the Milwaukee Institute for the Blind Base Service Store, i.e., cold weather parkas, Gortex extreme

cold weather systems, missile crew uniforms, etc.) For additional guidance, see AFMAN 23-110, Volume 1, Part 3, Chapter 2, Paragraph 2.79.1.6.1.2.

5.5.1.1. The Priority Monitor Report (D18) will be printed and distributed on a daily basis for Urgency of Need Designators (UND) A and B due-outs.

Attachment 4A-1, Table 4A1.3.

Disposal Authority Phrases (Added): AFMAN 23-110, Volume 1, Part 3, Chapter 2, Paragraph 2.79, *Air Force Fund and DPSC Assigned Item Procedures*.

Application (Added): Recovered uniform clothing items.

PAUL W. CURTIS, Colonel, USAF
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